#### I Have A Plan Iowa® Tips

- When students are completing a guideway, always look for the "Continue" button; this allows them to move on to the next guideway step.
- There will always be a double-headed arrow at the top of the screen to indicate when a student is working in a guideway.
- If students exit a guideway, instruct them to click the house-shaped button in the green navigation bar to re-enter the guideway and continue where they left off.
- Assessments completed outside of a guideway will not create checkmarks in the Guideway Report. If assessments are completed outside of a guideway, students can enter the guideway and select the "Continue" button to ensure their work is recorded in the Guideway Report without duplicating their work.
- Engage students by starting off with warm-up questions, for example:
  - ° In first grade, what did you want to be when you grew up?
    - Is that different from what you want to be now? If so, why do you think that changed?
  - ° What do you think the best part of college will be?



Provided by Iowa College Aid I Have A Plan Iowa® www.lowaCollegeAid.gov

www.lowaCollegeAid.gov 877-272-4456 Introducing
I Have A Plan Iowa®
to Students

A Guide for Educators



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#### **Introducing Guideways to Students**

As an educator, you play an important role in guiding students as they plan and prepare for the future. I Have A Plan lowa® allows them to explore their interests, identify career goals and connect those goals to the education and training needed to reach them. This brochure will help you convey the relevance of the guideways to the career planning process. The general greeting below can be read to students when introducing them to I Have Plan lowa®.

## **A General Greeting for Your Students**

I Have A Plan Iowa® will help you prepare and form a plan to assist you in identifying a future career path and the education you will need. So how do you know what career is right for you? While it may seem a long way off, it all starts with learning about yourself. I Have A Plan Iowa® will help you learn about your interests, skills and abilities and how they can be applied in different careers – some of which you may not even know existed! Remember, your education beyond high school is unique to you, and could consist of a training program, a 2- or 4- year degree program or an advanced degree program.

You will also use I Have A Plan Iowa® to plan high school courses to better prepare you for future studies and training in your chosen career field. Everything you save is added to your portfolio and can be updated or changed at any time. In addition to the guideways, you can sign in to your account to access tools that can assist you after graduation. There are no right or wrong answers. This is all about you and you will get as much out of it as you put into it!



By completing grade-specific guideway components, all students will:

- Create rigorous plans of study relevant to their unique interests, skills and abilities as well as their education and career goals.
- Comprehend how school, life experiences and career aspirations influence postsecondary goals.
- Be better prepared to make informed decisions about the future by acquiring knowledge to help them to be college and career ready.



# Share the appropriate section aloud with your students before starting I Have A Plan Iowa®.



#### Iowa 8th Grade Guideway

# This is where it all begins! The lowa 8th Grade Guideway will walk you through sections of I Have A Plan lowa® that are recommended for 8th grade students in lowa. This guideway will help you:

- Discover interests and explore related careers.
- Find Career Clusters that interest you so you can select the most applicable one for your high school planning.
- Connect career pathways to college majors.
- Build a plan of study for high school based on a selected Career Cluster.
- Request parent approval for your plan of study so that your parents can get involved in your plan too!

#### Iowa 9th Grade Guideway

The Iowa 9th Grade Guideway will walk you through sections of I Have A Plan Iowa® that are recommended for 9th grade students in Iowa. This guideway will help you:

- Discover interests and explore related careers.
- Search for careers by education level, expected income and more.
- Identity your level of basic skills.
- Review and update your plan of study for high school.
- Reflect on what you've accomplished in the past year. You'll be surprised how far you've come!

#### Iowa 10th Grade Guideway

The Iowa 10th Grade Guideway will walk you through sections of I Have A Plan Iowa® that are recommended for 10th grade students in Iowa. This guideway will help you:

- Identify work values that are important to you and explore related careers.
- Compare careers and find corresponding college programs.
- Begin researching colleges.
- Review and update your plan of study for high school.
- Reflect on your future career choices and the steps you need to take to get there.

#### Iowa 11th Grade Guideway

The lowa 11th Grade Guideway will walk you through sections of I Have A Plan Iowa® that are recommended for 11th grade students in Iowa. This guideway will help you:

- Reflect upon your skill set, especially those that are useful in multiple career choices.
- Create a resumè and cover letter.
- Search for colleges, and keep track of college visits.
- Practice completing a college application.
- Review and update your plan of study for high school.
- Search for scholarships; it's never too early!

#### Good-to-Know Terms:

#### Your Portfolio

Assessment results from all five guideways, along with career and school choices and course plans, are saved in each student's porfolio. Students can access their portfolio by clicking "Your Portfolio" at any time after they have signed into I Have A Plan Iowa<sup>®</sup>. Your Portfolio is categorized into sections including Your Profile, Career Planning, High School Planning, College Planning, Financial Aid Planning, Your Journal, Your Planning Milestones and Snapshots of Your Portfolio. If students have more than one account started, they have the ability to merge them. They can also review and restart guideways from here.

#### Career Cluster

Occupations and industries are categorized into 16 distinct career clusters based on the knowledge and skills they require. These 16 clusters link to 70+ pathways, or programs of study. Pathways outline sequences of academic, career, and technical courses that begin in ninth grade and lead to higher levels of education and higher-skilled positions in specific industries. Clusters allow individuals to learn transferable and specific skills required in their chosen career clusters and pathways. Career clusters allow for intentional course planning which bridges secondary and postsecondary curriculum, leading to success in high school, college and the workplace.

#### **Student Curriculum Plan**

The Student Curriculum Plan is a student-driven career and education plan that prepares students for life after high school. Students begin work on their plans during 8th grade and continue to build upon them throughout high school by completing identified state components specific to each grade level. The state components include assessments and surveys, career research, course plan building, education linkages and financial aid and career development activities. Through intentional planning, students are encouraged to select rigorous coursework to align with their specific career and postsecondary education goals. Students can revise their career and educational plans as they mature and learn more about their interests and abilities and more narrowly define their career aspirations.

## Iowa 12th Grade Guideway

The final guideway! The Iowa 12th Grade Guideway will walk you through sections of I Have A Plan Iowa® that are recommended for 12th grade students in Iowa. This guideway will help you:

- See how your interests have changed since you began high school.
- Continue searching for careers and colleges.
- Build a comprehensive career plan.
- Practice for job interviews.
- Reflect on your high school years and how they impact your college and career plans. They are about to become reality!